

TOWN OF NORTH BRENTWOOD

RESOLUTION NO. 2013-02

Introduced by: Councilmember Cuffie
Seconded by: Councilmember Baynes
Date of Introduction: June 17, 2013

A Resolution of the Mayor and Council of the Town of North Brentwood (the "Town") appointing and confirming Freddie Glass as Town Code Enforcement Officer

WHEREAS, pursuant to Section 904 of the Charter of the Town of North Brentwood (the "Charter"), the Town shall have the power to employ such officers and employees as it deems necessary to execute the powers and duties provided by this Charter or other State law and to operate the Town government; and

WHEREAS, pursuant to Section 504 of the Charter, all office, department, and agency heads and all subordinate officers and employees of the offices, departments and agencies of the Town government shall be appointed and removed by the Mayor with approval of the Council in accordance with any rules and regulations in any merit system which may be adopted by the Council; and

WHEREAS, pursuant to Section 907 of the Charter, the compensation of all officers and employees of the Town shall be set from time to time by a resolution passed by the Council; and

WHEREAS, the Mayor has solicited applications for part time employment of a code enforcement officer and a committee has recommended the appointment of Mr. Freddie Glass to serve as the Town's Code Enforcement Officer; and

WHEREAS, the Council finds that it is in the best interest of the Town to approve the Mayor's appointment of said applicant subject to the terms and conditions for employment set forth in the Mayor's employment offer letter to Mr. Glass attached hereto and incorporated by reference herein.

NOW THEREFORE BE IT RESOLVED, that the Town Council hereby approves, and authorizes the Mayor to employ and appoint Mr. Freddie Glass to serve as the Town's Code Enforcement Officer subject to the terms and conditions stated in said employment offer letter hereby approved by Council and any applicable laws or ordinances provided that said annual salary shall not exceed \$20,000.00 unless subsequently modified by resolution; and

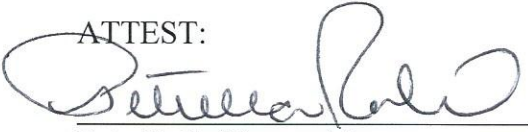
BE IT FURTHER RESOLVED, that the duties of said officer shall include, but not be limited to, performing outside inspections of residential and commercial properties to ensure compliance with building, health and safety codes as described by the Town Charter and ordinances; preparing reports; ensuring the enforcement of county and town building permits,

preparing and issuing citations and fines; and testifying in court or otherwise facilitating the adjudication of municipal infractions or code citations; and

THIS RESOLUTION IS ADOPTED BY THE COUNCIL OF THE TOWN OF NORTH BRENTWOOD THIS 17th DAY OF June, 2013 AND SHALL BE EFFECTIVE IMMEDIATELY UPON PASSAGE.

Aye: 3
Nay: 0
Absent: 0
Abstain: 0

ATTEST:



Petrella Robinson, Mayor

Date: 6/17/2013

Exhibit 1
(Offer of Employment Letter)