



Town of North Brentwood

"A Heritage to Remember, a Future to Mold"

TOWN OF NORTH BRENTWOOD

ORDINANCE NO. 2015 – 04

Introduced by: Councilman Aaron Baynes

Seconded by: Councilwoman Martha Cuffie

Date of Introduction: June 15, 2015

AN ORDINANCE ESTABLISHING THE TAX RATE AND ADOPTING AN ANNUAL BUDGET FOR FISCAL YEAR 2016, BEGINNING JULY 1, 2015 AND ENDING JUNE 30, 2016.

WHEREAS, the Mayor, Council, and Town staff met on several occasions between April and June 2015, to review current revenue and expenditures and to forecast revenues and expenditures for fiscal 2016; and

WHEREAS, a proposed annual budget for fiscal year 2016 has been prepared and introduced; and

WHEREAS, in accordance with Charter Section 806, on June 1, 2015, the Council held a public hearing on the proposed fiscal year 2016 budget.

NOW THEREFORE BE IT ORDAINED, BY THE Council of the Town of North Brentwood that the tax rate for fiscal year 2016 for all real and personal property which is subject to taxation by the Town of North Brentwood shall be as follows:

Residential Real Property	\$0.4400 per \$100.00 of assessed valuation;
Commercial Real Property	\$0.5857 per \$100.00 of assessed valuation;
Utility Real Property	\$1.50 per \$100.00 of assessed valuation and
Business Personal Property	\$1.20 per \$100.00 of assessed valuation

BE IT FURTHER ORDAINED, that the annual budget for fiscal year 2016 in the amount of \$295,707 in anticipated revenue and expenditures, as set forth on the budget attached to this Ordinance and made hereof by reference, is adopted.

AND BE IT FURTHER ORDAINED, that this Ordinance shall be effective on July 1, 2015.

THIS RESOLUTION IS ADOPTED BY THE COUNCIL OF THE TOWN OF NORTH BRENTWOOD



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THIS 15th DAY OF JUNE 2014.

Aye: 3
Nay: 0
Absent: 0
Abstain: 0

APPROVED:



Petrella Robinson, Mayor

6/15/2014
Date

Notes:

REVENUE	FY2014			Actual YTD thru 04-		FY16 Proposed
	Approved	FY15 Adopted		25-15		
Taxes-Property & Income	285,246	296,050		223,217		266,740
Licenses & Permits	4,500	8,100		5,940		9,000
Intergovernmental	15,800	16,014		7,304		18,217
Miscellaneous (?)	3,300	3,850		989		1,450
Other		200		249		300
Total Operating Revenue	308,846	324,214		237,699		295,707
Grant & Other Restricted		34,476		101,378		
Total Revenue	308,846	358,690		339,076		295,707

Expenditures						
General Government	21,940	12,700		9,010		10,600
Legislative & Executive	40,440	87,120		80,669		85,980
Other Expense (?)	24,275	26,765		20,694		28,287
Elections	350	350		-		350
Miscellaneous	15,288	7,200		5,919		8,840
Municipal Building	85,588	144,919		106,789		81,000
Public Safety	700	-		-		-
Public Works	-	-		-		15,000
Highway Department	70,500	17,200		13,144		16,700
Sanitation & Health	49,765	47,960		36,879		48,950
Grants		14,476		48,041		-
Total Expenditures	308,846	358,690		321,145		295,707

Difference - 17,931

	REVENUE	Approved FY2014	FY15 Adopted	Actual YTD	FY16 Proposed
4-1000	Intergovernmental				
4-1001	Disposal Fee Rebate	\$1,300	\$1,428	\$1,428	\$1,428
4-1002	Highway User Revenue (a)	\$4,500	\$4,586	\$3,476	\$4,789
4-1003	M-NCPPC	\$10,000	\$10,000	\$2,400	\$12,000
	Total Intergovernmental	\$15,800	\$16,014	\$7,304	\$18,217
4-2000	Licenses & Permits				
4-2001	Building Permits	\$300	\$1,200	\$925	\$1,000
4-2002	Business Licenses	\$500	\$750	\$561	\$750
4-2003	Cable TV Franchise Fee (Comcast-3%)	\$1,200	\$1,500	\$875	\$1,600
4-2004	Cable TV Franchise Fee (Comcast-5%)	\$1,500	\$2,000	\$1,458	\$2,800
4-2005	Cable TV Franchise Fee (Verizon-3%)	\$300	\$600	\$516	\$900
4-2006	Cable TV Franchise Fee (Verizon-5%)	\$700	\$800	\$811	\$1,200
4-2007	Permits Other		\$0	\$45	\$0
4-2008	Rental Permits		\$1,250	\$750	\$750
	Total Licenses & Permits	\$4,500	\$8,100	\$5,940	\$9,000
4-3000	Miscellaneous Revenue				
4-3001	Interest Earned	\$250	\$100	\$91	\$100
4-3002	Lot Clearing	\$500	\$1,500	\$0	\$200
4-3003	Other	\$250	\$150	\$10	\$150
4-3004	U.S. Photovoltaics (Solar)	\$2,300	\$2,100	\$888	\$1,000
	Total Miscellaneous	3,300	3,850	989	1,450
4-4000	Taxes-Property & Income				
4-4001	Business Tangible Property*	30,000	25,600	7,178	29,000
4-4002	Income Tax	20,000	36,500	27,420	35,200
4-4003	Penalties & Interest	50	50		
4-4004	Real Estate - Residential	235,196	156,300	161,335	138,792
4-4005	Utility Tangible Property*	8,800	8,800	7,586	8,500
4-4006	Real Estate - Commercial	285,246	296,050	19,697	55,248
	Total Taxes	285,246	296,050	223,217	266,740
	Other Income				
4-5001	Donations		50	249	100
4-6001	Parking Violations		150		200
	Total Other		200	249	300
	TOTAL OPERATING INCOME	308,846	324,214	237,699	295,707

	REVENUE	Approved FY2014	FY15 Adopted	Actual YTD	FY16 Proposed
	Grant & Other Restricted Income				
4-8001	Encumbrance - FY14		20,000		
	New Roof for Town Hall		10,000		
	Solar Panel removal and installation		10,000		
4-8002	Grant - DNR	-	14,476	91,000	
	Grant - Highway User One Time Only			10,378	
	Total Grant & Other Restricted	-	34,476	101,378	-
	TOTAL INCOME		358,690	339,076	295,707

***Notes**

Business Tangible Property Rate set at \$1.20 and Utility Tangible Property rate set at \$1.50 per \$100.

	EXPENDITURES	Adopted FY2014	FY15 Adopted	Actual YTD	FY16 Proposed
5-1000	General Government				
5-1101	Audit	12,000	12,000	8,657	10,000
5-1102	Bank Analysis Fee	200	200	92	100
5-1103	Petty Cash	500	500	262	500
5-1104	Treasurer (FY15-Dept change)	9,240	-		
	Total General Government	21,940	12,700	9,010	10,600
5-1200	Legislative & Executive (changed to Salaries/Stipends)				
5-1201	Council	7,440	7,440	5,400	7,200
5-1202	Legal Counsel	7,500	7,500	4,191	7,000
5-1203	Mayor	3,960	4,200	3,150	4,200
5-1204	Mayor's Expenses	3,960	3,960	2,970	3,960
5-1205	Office Supplies (FY15 changed dept)	4,000			
5-1206	Bonus			300	
	Town Clerk	8,580	8,580	6,435	8,580
	Payroll Services				500
5-1207	Payroll Taxes (FY 15: combined 5-2004)	5,000	6,200	3,819	5,300
5-1104	Treasurer (FY15-dept change)		9,240	6,930	9,240
5-5102	Code Enforcement (FY 15 dept change)	-	20,000	12,006	20,000
5-5104	Street Maintenance (FY 15 Dept Change)	-	20,000	35,468	20,000
	Personnel Cost				
	Total	40,440	87,120	80,669	85,980
5-1300	Other Expense				
5-1301	Convention	10,000	11,500	8,203	11,500
	Miscellaneous			2	
5-1302	Discretionary	500	315	720	1,337
5-1303	Donations	4,075	4,600	4,575	4,700
	NB Citizens Association		1,000		1,000
	Brentwood Fire Dept.		1,000		1,000
	Capitol Area Food Bank		75		75
	Red Cross		100		100
	Neighborhood Design Center		100		100
	Parimasters		200		200
	Gateway CDC		1,000		500
	PGAAMCC		500		500
	Anacostia Watershed		100		100
	Maryland Black Mayors		500		1,100
	Other		25		25
5-1304	Dues & Subscriptions	1,500	1,500	1,724	1,750
	Maryland Municipal League		594		606
	PG Chamber of Commerce		375		425
	PGCMA		76		76

		Adopted FY2014	FY15 Adopted	Actual YTD	FY16 Proposed
EXPENDITURES					
	Maryland Black Mayors		100		100
	COSTCO		55		55
	National League of Cities		263		263
	Anacostia Trails Heritage Assoc.				150
	MIDGFOA		35		35
	Prince George's Post				15
	Other		37		25
5-1305	Office Equipment & Repair	1,800	1,800	960	1,500
5-1306	Town Newsletter	200	200	100	150
5-1307	Town Sponsored Services	2,000	2,650	1,129	2,650
	Capitol Area Food Bank	350	500		500
	Summer Fun Reading Program	1,500	2,000		2,000
	Miscellaneous	150	150		150
5-1308	Veteran's Memorial Park		400	163	400
5-1309	Education/Treasurer	2,000			
5-1205	Office Supplies (FY15 dept change)		3,500	3,118	4,000
5-1310	Legal Notices		300		300
	Total Other Expense	24,275	26,765	20,694	28,287
	Elections				
5-1400	Registration & Elections	350	350		350
	Total Registration & Elections	350	350		350
	Miscellaneous				
5-2000	Bonds (employees)	288	200	338	340
5-2002	Insurance-LGIT	2,000	2,000	2,966	4,000
5-2004	Payroll IRS 941 (2015 Payroll Taxes)	5,000			
5-2003	Worker's Compensation	5,000	4,000	2,580	3,500
5-2005	Unemployment	3,000	1,000	35	1,000
	Total Miscellaneous	15,288	7,200	5,919	8,840
	Municipal Building				
5-3000	Computer Equipment/Supplies/Support		8,000	6,270	8,000
5-3002	Electric	7,000	7,000	6,912	8,500
5-3003	Gas	7,000	7,000	5,019	7,000
5-3004	Website Maintenance	500	1,500	1,270	1,500
5-3005	Community Communication	6,000	3,000	33	2,500
5-3006	Repairs & Maintenance	17,000	18,350	2,493	12,000
5-3007	Telephone	7,000	6,000	3,913	5,500
5-3008	WSSC	1,000	1,000	627	1,000
5-3009	Town Hall Project (FY 15 Prop Acquisition)	33,088	73,069	80,253	20,000
	Bond Bill Support				15,000
5-3020	Encumbrance - FY14		20,000		
	Total Municipal Building	85,588	144,919	106,789	81,000

Increased due to anticipated increase from Baby Dee's purchase.

Avalon upgrade

Use portion to purchase walkie talkies, Ham radio; close in Mayor's office and new fence

Use portion to purchase steel building (\$3,000), striping (\$1,000), golf cart (\$3,800), Baby

EXPENDITURES	Adopted FY2014	FY15 Adopted	Actual YTD	FY16 Proposed
Public Safety				
5-4000 Police Patrol		-		-
5-4001 Parking Enforcement	700	-		-
Total Public Safety	700	-		-
Public Works (Maintenance)				
5-5000 Street Maintenance (less wage expense), sunshade installation and removal	-	-		15,000
Total Public Works	-	-		15,000
Highway Department				
5-5100 Lot Cleaning Expenses	-	800		
5-5101 Code Enforcement	20,000	-		
5-5102 Lighting (Street)	13,000	11,200	6,197	10,000
5-5103 Street Maintenance (FY15 dept change)	20,000	-		
5-5104 CDBG PY 40-41 (FY 15 removed)		-		
5-5105 Grant Writer/Project Leader	15,000	2,000	1,450	1,000
5-5106 Snow Removal	2,000	3,000	5,422	5,500
5-5107 Golf Cart Maintenance	500	200	75	200
Total Highway Department	70,500	17,200	13,144	16,700
Sanitation & Health				
5-5200 Mosquito Control	800	800	771	800
5-5201 Trash Collection	48,965	47,160	36,108	48,150
Total Sanitation & Health	49,765	47,960	36,879	48,950
GRANTS				
5-6100 DNR Park Grants Expenses		14,476	47,911	
5-6101 CDBG PY40			130	
Total Expenditures	308,846	358,690	321,145	295,707

Difference - - - - - 17,931